

Seeking a *Staff Accountant*

Feltham & Associates, Chartered Professional Accountants provide a full range of professional services in Accounting, Audit, Management Advisory, Business Plans and Proposals, Estate Planning, Tax Planning, Forensic Accounting, Mergers & Acquisitions, & Business Reorganizations. Check us out at <http://feltham-associates.ca>

Due to our dynamic growth over the past few months, we are currently seeking a **Staff Accountant** to enable us to continue to expand our services.

In this challenging role, you will be responsible for:

- Preparation of Audit, Review, and Compilation engagements
- Preparation of corporate and personal income tax returns
- Preparation of proforma financial statements, cash flow forecasts, cost analysis and financial statement variance analysis
- Assisting clients with their accounting and bookkeeping requirements including design, setup and training in accounting systems.
- Developing and maintaining strong client relationships

The successful candidate will possess the following:

- Currently completing the PEP program for the CPA designation
- Experience in public practice
- Strong accounting and bookkeeping experience
- Experience with *Sage50* Accounting, *QuickBooks* and *MS Excel* (essential)
- Knowledge of *TaxPrep*, *Caseware* and *Keystone* programs is a definite asset
- Excellent communication skills

Interested candidates are invited to submit their resume in confidence to:

feltham.associates@gmail.com