

Do you like working close with clients to help them succeed?

Do you consider yourself innovative?

Do you love developing new skills?

Are you passionate about accounting?

*... then we want to hear from you about becoming a
Junior Accountant with our Firm!*

Affiliated with The AC Group of Independent Accounting Firms, Feltham & Associates, Chartered Professional Accountants provide a full range of professional services in Accounting, Audit, Management Advisory, Computerized Accounting System Consulting, Business Plans and Proposals, Estate Planning, Tax Planning, Forensic Accounting, Mergers & Acquisitions, Business Reorganizations and more. Check us out at <http://feltham-associates.ca>

In this challenging role, you will be responsible for:

- *Preparation of Compilation and Review Engagement year-end files for our amazing clients*
- *Working with our senior accounting staff to provide assistance with Audit engagements*
- *Developing and maintaining strong client relationships and providing accounting support for a wide variety of clients utilizing various accounting software packages including Sage50 (Simply Accounting), QuickBooks, QuickBooks Online, etc. including use of cloud-based “Apps” that use business intelligence to learn and automate accounting*
- *Providing assistance with the preparation of personal income tax returns*
- *Other duties as assigned*

Qualifications, Skills and Attributes:

- *Proficient computer skills including experience with Microsoft Office – Word, Excel, Outlook; Sage 50 (Simply Accounting), QuickBooks, QuickBooks Online)*
- *Strong organizational skills with ability to multi-task, ability to meet deadlines*
- *Good communication skills and ability to work well with clients and colleagues*
- *Interest in acquiring new skills*

The Perks

- *Opportunity to join a growing firm that uses the latest technology to improve client service*
- *Ability to “make a difference” for a variety of awesome clients – clients that will depend on you to have the relevant information needed to improve their profitability!*
- *Mentorship and \$ support for continuing education (including completion of CPA designation)*
- *Group insurance and other perks...*

... If you think you have what it takes to join our innovative, outstanding and passionate team, contact us by email at feltham.associates@gmail.com